

Academic Year 2018-2019

Saint George School is seeking passionate, vibrant and dedicated staff in the following areas:

8th - 9th Science Teacher

Successful applicants must have their teaching credentials and comply with the following requirements:

- BA in Education / M. Ed. Preferred
- Teaching Certification
- Experience: 3 years minimum of teaching science
- Native English speaker

Bilingual Receptionist

- Fluent in reading and speaking both English and Spanish
- Experience as a Receptionist, Front Office Representative or similar role is preferred
- Professional attitude and appearance
- Strong customer service skills
- Effective interpersonal skills
- Ability to be resourceful and proactive when issues arise.
- Excellent organizational skills

Interested applicants should email a letter of application with a detailed resume and 3 references for consideration by addressing Mrs. Marcel Contin, Human Resources Manager,
email: mcontin@saintgeorge.do